

**Developing the 2020-2023 Primary Care Cluster IMTPs  
Primary Care IMTP Cluster Planning Template**

***Primary Care IMTP Cluster Planning Template Guidance***

<b>Section</b>	<b>Title</b>	<b>Content</b>
1	<b>Executive Summary and ‘plan on a page’</b>	<i>Executive Summary from the Cluster Chair Welcome, overview / vision for cluster, ambition, key deliverables for 2023. Plan on Page (templates available)</i>
2	<b>Introduction to the 2020-2023 Plan/Cluster</b>  <b>Overview of the Cluster</b>  <b>Cluster Assets Profile</b>	<i>Cluster profile – members and structure of the cluster group; vision, strategic objectives and intent, purpose and values, governance arrangements Demographic profile now and how it is changing Key community assets – may include primary care contractor sites / numbers, care homes, schools, community hubs, key Third sector providers – could be a visual map or appendices.</i>
3	<b>Key achievements from the 2017-2020 three year cluster plan (summary plan on page)</b>	<i>Narrative and pictures where available – the journey the cluster has been on to get to this point in time, key successes; may include an evaluation / review plan on a page</i>
4	<b>Cluster population area health and wellbeing needs assessment and evidence of what the population says it wants/needs</b>	<i>Bullet narrative linked to PCNA data and work sheets (could be annexed to the plan) Key population needs and areas to focus resources Feedback from any engagement exercises with the population</i>
5	<b>Cluster Workforce profile</b>	<i>From all contractor professions and health/social care community services where this exists, key third sector providers Describe the workforce and training needs across the cluster</i>
6	<b>Cluster Financial Profile</b>	<i>Use of cluster, pacesetter, Delivery Agreement funding, Transformation funds, ICF funds, other core health and social care resources and other grant funds to support cluster working and initiatives</i>

Section	Title	Content
7	<p><b>Gaps to address and cluster priorities for 2020-2023 – key work streams and enablers</b></p> <p><b>Communication and engagement mechanism</b></p>	<p><i>Describe the gaps/key priorities to focus on over the next 3 years, how these priorities will be taken forward (cluster work streams?), and what the high level benefits will be for the cluster population</i></p> <p><i>What changes will be visible to the local population</i></p> <p><i>How will you communicate these changes</i></p> <p><i>How will you engage with the population</i></p>
8	<p><b>Planned Cluster Actions and intended measurable outputs and outcomes 2020-2023</b></p> <p>Impact of the cluster on dental, pharmacy, optometry and GMS contract reform and plans for delivering extended range of enhanced services.</p>	<p><i>The plan may be structured under the 13 themes of the Primary Care Model for Wales: Opportunities and challenges for 2020-2023</i></p> <ol style="list-style-type: none"> <li><i>1. An informed public</i></li> <li><i>2. Empowered communities</i></li> <li><i>3. Support for well-being, prevention &amp; self-care</i></li> <li><i>4. Local services (GMS, pharmacy, optometry, dentistry)</i></li> <li><i>5. Seamless working</i></li> <li><i>6. Effective telephone systems</i></li> <li><i>7. Quality out-of-hours care</i></li> <li><i>8. Directly-accessed services</i></li> <li><i>9. Integrated care for people with multiple care needs (community services)</i></li> <li><i>10. Estates &amp; facilities support MDT working</i></li> <li><i>11. IT systems enable cluster communications &amp; data sharing</i></li> <li><i>12. Ease of access to community diagnostics supporting high-quality care</i></li> <li><i>13. Finance systems designed to drive whole-system transformative change</i></li> </ol> <p>Or it may be structured under broader headings which align to the HB IMTP and which include the Primary Care Model for Wales, for example:</p> <ol style="list-style-type: none"> <li><i>a. Prevention, well-being and self care</i></li> <li><i>b. Timely, equitable access, and service sustainability</i></li> <li><i>c. Rebalancing care closer to home</i></li> <li><i>d. Implementing the Primary Care Model for Wales</i></li> <li><i>e. Digital, data, and technology developments</i></li> <li><i>f. Workforce development including skill mix, capacity, capability, training needs, and leadership</i></li> <li><i>g. Estates developments</i></li> <li><i>h. Communications, engagement and coproduction</i></li> <li><i>i. Improving quality, value, and patient safety</i></li> </ol>

<b>Section</b>	<b>Title</b>	<b>Content</b>
9	<b>Strategic alignment and interdependencies with the health board IMTP, RPB Area Plan and Transformation Plan/Bids; and the National Strategic Programme for Primary Care.</b>	<i>Ensure joined up working across all programmes and strategic documents to maximise the benefits and outcomes Assumptions, dependencies, constraints</i>
10	<b>Health Board actions and those of other cluster partners to support cluster working and maturity.</b>	<i>Describe the wider support available from other partners to achieve the aims within the plan</i>