



Strategic Programme for Primary Care

Date:	14 February 2020
Paper:	Progress report: The Strategic Programme for Primary Care
Purpose:	<ul style="list-style-type: none"> To highlight the progress, issues, risks, exception reports and next steps associated with delivery of the Strategic Programme for Primary Care. To enable the National Primary Care Board (NPCB) to have continuous oversight and to carry out a quality assurance function.
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Accountable to:	Judith Paget, Chief Executive (Aneurin Bevan University Health Board) & Chair of National Primary Care Board.

1. Introduction

The National Primary Care Board (NPCB) receives a programme level highlight report at every meeting. This information enables the Board to maintain oversight and to fulfil the agreed quality assurance function.

The programme-level highlight report comprises key information taken from the monthly, individual project-level (work stream) reports, over a specified period of time.

This report covers the period of: December 2019 and January 2020.


Information provided within the report includes:

- a summary of work stream key achievements
- exceptions reports for approval
- activities and achievements planned for the next quarter

The Programme Highlight report is provided as Appendix A. To support this, and to provide NPCB members with the opportunity to discuss specific developments/issues, the following resources are also offered:

- a powerpoint presentation will be given at the meeting summarising the report, work stream by work stream
- the following, general update that identifies key points of note.

An overall programme rating of GREEN has been assigned by the Strategic Programme Board.

Critical review / serious intervention required / delivery compromised.	Intervention / adjustment required to deliver on time / to specification.	On track to deliver on time / as per specification.
		

This rating reflects positive movement from the December 2019 report and is based on the reduced number of exception reports and achieving a suite of scheduled milestones.

2. Key Activities and Achievements

Key activities and achievements for the reporting period 1 December 2019 to 31 January 2020 include:

- Completion of second round peer reviews and on-site visits for Out of Hours Services.
- All-Wales Escalation Levels and reporting process to Welsh Government agreed and commenced January 2020.
- Technical group established to develop an 'in-house' demand and capacity tool, resulting in a business case being submitted to Welsh Government, January 2020.
- [Cluster Yearbooks](#) were made available online.
- Launch of the Cluster Leads Handbook – [Cluster Working in Wales](#).
- 'Clinical triage' task and finish group established and the first on-site GP practice visit undertaken 27 Jan 2020.
- Access standards: 'once for Wales' reporting template agreed
- GP Contact Data – subjected to data validation process
- All-Wales Social Prescribing workshop held 9 December 2019.
- Review of all Prevention & Wellbeing work across Wales (via Cluster IMTPs).
- Provided the Unscheduled Care Board with a progress reports of key actions for primary and community care for winter planning.
- Green Health and the Inverse Care Law programme were added as items within Programme scope (NPCB approved December 2019).
- Continuous improvement of the [PCNA](#) tool (Topic curators).
- Cluster survey produced (with stakeholder input and platform barriers overcome)
- Alignment with Technology Enabled Care (TEC) and Help Me Quit Programmes.
- 156/211 GP practices have uploaded a profile onto the new GP Wales portal.
- New concept for a national campaign identified and endorsed by National Communications Hub (communications leads from health boards, NWIS, HEIW, Public Health Wales).
- Engagement sessions with Community Health Council Board, Older People's Commissioner Wales, GPC Wales, All Wales Chief Pharmacist Group, Practice Managers, Delivery Unit, Clinical Informatics Forum, Vice Chairs and the National Director for Mental Health. Opportunities for collaborative working identified.

3. Exception Reporting

The following exceptions are presented for National Primary Care Board approval:

Work stream 1: Prevention and Wellbeing - framework to support prevention in clinical settings. As approved by NPCB in December 2019, the publication date was changed from December to January 2020. In view of a new lead consultant being appointed and a request for further risk topics being applied, the NPCB are asked to approve a publication date of March 2020, with the understanding that a continuous improvement approach is used (e.g. any learning from applying other clinical risk areas are made).

Work stream 4: Workforce & OD Workstream. Given recent developments (new appointments of national leads, demand and capacity modelling, approval of pacesetters), NPCB are asked to support a review of the deliverables to include a refocus on these new developments.

NPCB members are asked to note that the highlight report contains a list of the relevant work stream issues. As per the approved Issues Management Process, none of these issues have reached the threshold for formal NPCB escalation, and at this time, do not require an exception report. All issues will continue to be managed via the appropriate levels (i.e. quality controlled by the relevant work stream's steering group and quality managed by the Strategic Programme Board).

4. Key activities scheduled for next quarter

Key activities and achievements planned for the next quarter are detailed within appendix A and are summarised below:

- (Subject to NPCB approval) 'Testing' and launch of the action framework to support prevention in clinical settings.
- To produce a management plan for Inverse Care Law programme activity.
- Development of digital solutions to support:
 - Access standards
 - 'In hours' escalation process
 - Welsh Government Delivery Milestones
- Go-live of Cluster IT survey; feedback to be analysed.
- Review results of the GP contact data validation exercise. Next steps required to support roll out of data across Wales to be determined.
- To conclude scoping of *Time Spent at Home* and present a proposal for a whole system measure for use across Wales.
- To identify any national opportunities/gaps arising from the Cluster IMTP responses.
- To resolve phase 1 of the MECC data sharing issue.
- To define a suite of deliverables, provide oversight and establish a reporting mechanism for:
 - Social Prescribing Task & Finish Groups (x 4).
 - Inverse Care Law Programme.
 - Green Health.
- Learning to be shared from the second round peer reviews of Out of Hours Services and actions to be identified.
- Continuation of monthly winter teleconferences to monitor impact of winter planning.
- Development of winter themes evaluation framework.

- Draft 'OOH' Urgent Dental and Mental Health crisis pathways to be launched.
- Production of draft All-Wales OOH Palliative Care Pathway.
- Wales National Workforce Reporting System – Data extraction will take place first week of February 20. An eight week data validation period will follow, ready for a report to be produced in May 2020.
- Engage with Welsh Government to progress Demand and capacity business case.
- Launch of 'Masterclass for Workforce Planning' webinar.
- Develop the streamlined deliverables and work to relaunch the workforce and OD work stream in April 2020.
- Work-up of new communication concept with the PR Agency and continuous engagement with the Bi-Monthly Communications Hub.

5. Next Steps

Key activities and achievements planned for the next quarter are detailed within appendix A. Quality control and monitoring of the planned activity will continue to be reviewed by the Strategic Programme Board via monthly review meetings.

Subject to approval by the National Primary Care Board, this programme-level report will be hosted on the Strategic Programme webpages, providing full transparency and forming part of our stakeholder engagement communications plan.

The next programme-level report will cover progress and any issues for the period of 1 February to 30 April 2020 and will be presented at the next meeting of the National Primary Care Board.